St. Xavier's Catholic College of Engineering

(AUTONOMOUS)

Nagercoil- 629003

Grievance Redressal Committee Meeting (2025-2026)

Date: 28-04-2026 **Venue:** Board Room

Time: 3.00 pm

Members present: Enclosed

Agenda:

1. To present the minutes of previous meeting and action taken.
2. To review the Grievances received in this period & action taken.
3. Other matters (General Discussion)

Agenda 1: Review of previous committee meeting minutes:

Six grievances were raised by the departments. The grievances were discussed by the Principal and members in the previous committee meeting. All the issues were discussed and resolved satisfactorily.

Sl.No	Grievances	Action taken
1.	Windows in IT department was not closing properly.	Set right.
2.	The MBA department has four classes, but there are only two restrooms and no waiting hall.	The girls restroom should be considered when expanding the lab.
3.	Issue of snakes, dogs and monkeys.	It is planned to send the dogs far away with the help of

		corporation officers. The number of monkeys has now decreased after the forest department captured some.
4.	The mechanical department`s EPL Lab does not have enough benches.	Enough benches are provided.
5.	The process of obtaining approval for an internship is lengthy and requires modifications.	A simplified form is used.
6.	No availability of fresh juice in the canteen.	This issue will soon be resolved.

Agenda: 2 Grievances received in this period& action taken:

Sl.No	Grievances	Discussion
1.	In our college shawl must we are accepting it and we are following the rules, but the staff who are standing for rounds outside the block are voluntarily calling and criticizing us for not keeping pins and they are asking to change but we have neatly secured our shawls as per the rules. But if their department students are crossing they are not saying anything them pointing other department students. Kindly take action.	Instructed staff not to single out students from specific departments.

2.	Hachathon is for improving knowledge and giving suggestions for our idea. But our college staff, they are as judge and asking same questions that they are prepared using chatgpt, and they are not ready to ask our ideas and laughing for our ideas and insulting us. Due to this we are afraid of presenting our ideas in our college. If we are presenting our ideas outside our college they are encouraging us and giving more suggestions.	Senior professors are appointed as judges for Hackathons. However, there has been limited impartial review or evaluation of the judging process conducted during these events. Further, the Principal has advised the Hackathon Cell to ensure that judges promote innovation, healthy discussion, and constructive feedback during evaluations, rather than discouraging students.
3.	From Monday to Friday we are standing on the college bus for upto 1 and half hours. Many students are feeling sick and fainted due to standing on the bus for long. If college buses are late the staff are scolding us to being late and ask us to stand in class, if we say the reason as college bus they are telling us to come by route bus.	The management has planned to purchase two new buses this year to accommodate students from highly crowded areas.

4.	The students from IT department wrote a letter to the correspondent that the OD not provided by the HOD for participating the attapoo competition, students is discouraged from taking part in intra college cultural and competition. At the same time giving circulars for participation holds no value if OD is not supported. They are asking support from correspondent.	In the previous semester, students were not granted OD for participation in similar events, however, approval has now been granted.

Website Grievance:

WEBSITE GRIEVANCE

WINFRITH W [CS-B]

Others	23-04-2026 1:54	Hi, Myself Winfrith, 111959, passed out student from CSE dept. 2023 batch. i need to access my student email id "winfrith.111959@sxcce.edu.in" for some personal reasons. kindly do the needful. Thank you...

Action

The HOD of CSE contacted the student regarding the grievance. In response, the student stated that access to his email was required for business purposes. The

HOD subsequently contacted the system administrator, who advised that the matter should be taken up with the Principal for further consideration.

Other Matters (General Discussion):

1. In Mechanical department, the washbasin, dustbin, and drinking water are all in one location. Food wastes are taken by monkeys, which pollute the area.
2. The AC in the IT department lab is not working.
3. If a boy in the boys' hostel is ill, the warden will send him to the college to obtain permission from the mentor and head of department before allowing him to rest.
4. Periodic cleaning of the water filter is required.
5. Due to the heat, the ECE department needs additional fans.
6. Periodic cleaning and additional filters are required.
7. Due to the bus rush, long-distance students are requesting special permission to leave early on function days.
8. Access to the final year lab in the AIDS Department is improper. Mobile hotspots are being used by students to finish their projects.
9. Third-year plug points are insufficient; they are also required on the boys' side also.
10. The AIDS department collected Rs. 15,600 from both final-year CSE students in the AR-VR course. Initially, they stated that they would refund 50% of the money when the course was finished. Not yet returned.
11. There are no charging stations in the CSE department's final year classes.
12. Since the second-year CSE-C class is now located in the IT department, students must be nearer to the CSE department.
13. Gents toilet in the 2nd floor, door is broken.

14. The MBA department needs a sick room and a store with a phone payment system.
15. Placement classes are necessary for all students who are not categorized.
16. Staffs who fail to produce more than 70% are punished with a pay cut, which prevents them from focusing on other tasks.

The Principal thanked all the members and the meeting came to an end at 5.15pm.

Dr.J.Maheswaran
(Principal)

Dr.V.Christus Jayasingh
(Vice Principal)

Dr.A.Suhasini
(ASP/H&Sc Secretary)

Dr.Jain B Marshal
(AP/EEE Secretary)

Dr.M.Jeyasutha
(ASP/MCA, Member)

Mrs.V.Femila Savio
(AP/ECE, Member)

Mr.L.G.Agnel Livingston
(AP/CSE, Member)

Mrs.S.Shiela Balanta
(AP/Civil, Member)

Dr.G.GeoJenefer
(AP/IT, Member)

Dr. M.Anjan Augustine
(AP/Mech, Member)

Mrs.S.Josephin Kala
(AP/MBA, Member)

Mrs.Y.MaryJansi Rani
(AP/AI&DS, Member)

